



East Gate Living is part of BALFIN Group (Balkan Finance Investment Group), one of the most significant and successful investment groups in the Western Balkans region. As a part of the mixed-use property that will include shopping mall, residential block and office park, East Gate Living is going to represent the new heart of the urban living in Skopje. The unique concept of Skopje East Gate implies a modern and quality lifestyle.

We are in the process of establishing the team and therefore we are seeking to employ a reliable and experienced professional on the position of

CHIEF ACCOUNTANT

The candidate should possess the following qualifications:

- Minimum 5 years of experience in Construction company/ Real estate investor on the same/or similar position ;
- Strong IFRS knowledge
- Sounds ERP knowledge – PANTHEON knowledge/experience
- Strong Excel and PowerPoint skills required;
- Interest and experience in financial modelling & analysis;
- Strategic thinker;
- Strong attention to detail and the ability to prioritize / manage multiple tasks and deadlines in a time sensitive

Responsibilities:

- Maintaining accurate and up to date booking of all transactions
- Perform month-end accounting activities such as reconciliations and journal entries
- Performing reconciliations with partners
- Booking of inventory related transactions and reconciliations
- Booking of fixed asset purchases
- Ensuring the correctness of relevant book-keeping
- Follow up new tax legislations that may have an effect on operation
- Support preparation of monthly management reports
- Preparation on tax declarations
- Preparing balance sheet, profit and loss statement, and other reports
- Guides accounting staff by coordinating activities and answering questions
- Cooperation with external auditors to carry out periodical external audit processes
- Managing the process of achieving of documents according to legal requirements and Group procedures

All interested candidates that meet the required education, skills and experience for this working position, should apply on the button below, no later than **11.02.2021**.