

KEMET is a leading global company with an excellent reputation in the capacitor industry. Our vision is to be the world's most trusted partner for innovative component solutions. We are talent oriented, we believe the math must work, we demand speed, we provide unparalleled customer experiences, we exhibit ethics and integrity, we require no politics, we stand as One KEMET, we lead material innovation, we protect our environment. Our mission is to help make the world a better, safer and more connected place to live.

**We want to attract individuals with a global mindset who are innovative thinkers and who have a passion for performance excellence. We are looking for self-motivated, proactive individuals with a good sense of professional responsibility and work ethics for the position:**

## Quality Technician

### Main Responsibilities

- Carry out product tests and thorough independent final inspection of finished assemblies to defined procedures, formally reporting all defects;
- Responsible for checking, progressing and collating accurate process and inspection records;
- Provide technical support in the areas of machine pre-delivery inspection, Goods Inwards, and Production line Quality support activities;
- Inspect and auditing of all components and all stages of the manufacturing process;
- Investigate any quality issues to identify root cause and raise appropriate corrective action paperwork and ensure issues are addressed and resolved;
- Support regular inspection meetings with representatives from appropriate departments to establish an action plan for improving process quality;
- Attend and report at regular improvement meetings, providing secure preventative actions to external and internal quality related concerns;
- Ensure all incidents of non-conformance are recorded;
- Maintain the calibration system, ensuring all equipment is correctly calibrated
- Assist the Quality Engineer with new product introduction;
- Manage manufacturing master drawings to ensure build standard control is maintained on assigned projects;
- Produce management feedback on performance in areas of responsibility;
- Carry out internal audits of other departments;
- Undertake special projects as required;
- Contribute to continuous improvement activities;
- Quality control of work by appropriate reviews;
- Write simple reports and provide information to management;

- Plan projects or subtasks so they may be tracked and presented;
- Attend various meetings and action/communicate instructions;
- Participate in root cause analysis and resolving problems;
- Comply with the Health, Safety and Environmental.
- In addition to the above work tasks, other activities and responsibilities may be individually defined by the supervisor.

### Required Qualifications

- High school degree, preferably from technical school;
- Understanding of quality system;
- Knowledge of measurement;
- Understanding of engineering drawings;
- Understanding manufacturing processes;
- Performed measurement on dimensional machine of raw materials and final product
- Ability to work in a diverse and dynamic environment;
- Understanding of Health and Safety practices;
- Ability to work on own initiative;
- Personal skills and competences: Accurate, Flexible, Honest, independent, Organized, Responsible, Written and verbal communication, Time management (organization);
- Technical skills and competences: Oracle, Lotus, ETBF, Quoting Assistant, MESS, Newton HR software, Writing procedures, Knowledge transfer, Commercial awareness;
- Organizational skills and competences: Organizing the work, Communication and managing conflicts, Problem solving, Making decisions.

If you are interested in the position and have the required knowledge and skills, please send your application (**CV and Cover Letter**), by November 20<sup>th</sup>, 2021 with subject line

**Quality Technician** to: [macedoniacv@kemet.com](mailto:macedoniacv@kemet.com)