

****Who We Are****

Amplify ROI is an American accounting and auditing company partnering with a US-based CPA firm with over 40 years of experience in the accounting and financial consulting industry. As we expand our newly opened office in Skopje, we are looking for several motivated individuals eager to develop their careers in accounting and auditing and thrive in a dynamic, multicultural environment.

An exciting opportunity has arisen to join our accounting team as a junior accountant or accountant at our Skopje office. We have a proven track record of successfully training and onboarding new team members.

****Ideal Candidate:**** The ideal candidate is fluent in written and spoken English and has at least two years of experience in accounting. In this role, you will be part of our Skopje-based team, supporting the Amplify ROI accounting team with key accounting processes and day-to-day support across various accounts.

****Job Description / Your Responsibilities: ****

- Verify various documentation, including invoices, bills, checks, loans, payroll, and fixed assets, for appropriate accounting treatment.
- Assist in the preparation of monthly bank and payroll reconciliations.
- Support the monthly and quarterly closure process, which includes reviewing invoices, reconciling balance sheet accounts, and calculating accruals.
- Complete other ad hoc tasks as management requests.

****Requirements:****

- Bachelor's degree in accounting or related field.
- Energetic, enthusiastic, and positive attitude.
- At least two years of relevant experience.
- Experience with general ledger functions.
- Proficiency in written and spoken English.
- Excellent analytical skills.
- Strong organizational skills, able to prioritize and meet deadlines.
- Detail-oriented with a drive to meet expectations.
- Proactive problem-solving skills.
- Good organizational and communication skills.
- Extensive experience with MS Office products, especially Excel.
- Knowledge of accounting software, particularly QuickBooks Online, is a plus.

****What's In It For You:****

- Join a vibrant and highly motivated team with extensive experience working for some of the largest global companies.
- Receive initial and ongoing training and mentoring from US-based CPAs.
- Enjoy career development opportunities while working directly for a US-based company and serving US clients.
- Work in a remarkable office space in the center of Skopje with cutting-edge technology and within walking distance of shops, malls, restaurants, and more.
- Macedonian working hours from 9 a.m. to 5 p.m., with flexibility for starting times.
- Receive support from a Team Lead and Supervisor based in the US.
- Benefit from private health insurance.
- Enjoy a competitive salary and yearly performance bonuses.
- Experience a great teamwork environment!

Sent your CV at jobs@amproi.com