



JOB DESCRIPTION FORM

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| Position: | Translator |
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| Organizational Information: | Department: | Prime Contract |
| | Project: | North Macedonia Corridor 8 & 10d Motorway |
| | Immediate Supervisor: | Prime Contract Manager |
| | Reporting Position(s): | - |

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| Summary: | We are seeking a skilled Translator to join our team and play a crucial role in facilitating effective communication across language barriers. As a Translator, you will be responsible for providing accurate written and oral translations, ensuring that the original content, context, and tone are maintained to the best extent possible. |
| Primary Responsibilities: | Responsible for accurate written and oral translations, maintaining original content, context, and tone as far as practicable. May need to attend meetings in which live translation will be required. Familiarity with the construction / engineering industry is not essential but would be of benefit. Ability to work to deadlines and attention to detail is paramount. |

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| Job Requirements: | Education Level: | High school diploma |
| | Discipline: | - |
| | Foreign Language: | English |
| | Computer Skills: | Proficient in MS Office Applications |
| | Functional Competencies (Technical Knowledge and Skills): | Previous translation experience Fluent in English and Macedonian |
| | Experience: | 1-3 Years |
| | Job Location: | Gostivar |
| | Other: | |